

Minutes
March 11, 2013
ICLRU Board of Directors

Present: Acting President Carol Keegan, Treasurer Don Carlson, Secretary Win Culkin, Board Members: Sue Masterson, Kathie Newsted, Dave Parks, Steve Wolf, Committee Chair Sue Harty, Office Manager Bob Masterson

1. Call to Order/ Confirmation of Quorum

Performed by Acting President Keegan

2. Approval of the February, 2013 Minutes

Motion by Kathie Newsted, 2d Sue Masterson, motion carried

3. Treasurer's Report

Because the bank is sending its statements later each month than it did previously, the treasurer and the finance committee request that Board meetings be held on the third Monday of each month rather than the second Monday. This would allow sufficient time to reconcile account records with bank statements before each Board meeting.

The Finance Committee recently discussed security of funds issues. More information is being gathered on the possibility of double signature checks, check storage, and safeguards in place at the bank.

The Finance Committee also discussed managing ICLRU funds.

There are surplus operating funds still held by Roosevelt University.

4. Calendar

April

15th Board Meeting at 11:45 in 317

18th Book Club at 3:15

18th Deadline for summer study group proposals

May

16th Book Club at 3:15 in 327

20th Committee Chair meeting

June

4th Spring Coordinators' Wrap-Up

7th Annual Meeting

12th Summer confirmation letters sent

18th Summer Coordinators' Orientation Meeting

24th Summer session begins

August

2nd Summer study groups end

5. Old Business

1. Summer study groups

Early proposals are requested. We expect that the same number of rooms will be used this year as were used last year.

2. Outreach Committee

Members of the Committee learned from other Institutes in a conference call that some hold classes in senior centers and libraries as well as on campuses. Three members of ICLRU will be sponsored to attend a Midwest conference of institutes for continued learning in Chicago in April.

3. Guidelines for Usage of the ICLRU name

Motion to approve these usage guidelines and send them to committee chairs and others who have advertised or organized trips and events.

Motion by Carol Keegan, 2d Kathie Newsted, motion carried.

6. New Business

Carol Keegan, Sue Harty and Steve Wolf will explore the possibility of a musical program to be presented by RU students.

7. Adjournment

Motion by Don Carlson, 2d Sue Masterson, motion carried