

**Minutes**  
**June 17, 2013**  
**ICLRU Board of Directors**

**Present:** Acting President Carol Keegan, Treasurer Don Carlson, Board Members: Sue Masterson, Kathie Newsted, Dave Parks, Selwyn Schwartz, Steve Wolf, Committee Chairs: Sue Harty, Margo Temple Visitors: Kathryn Dublinski, Cathy Jensen, Peter Marron

**1. Call to Order/Confirmation of Quorum**

Performed by Acting President Keegan

**2. Acting President's Report**

President, Debbie Miller and Board Member Steve Novey were unable to attend. Welcome to our new Board Member, Selwyn Schwartz.

**3. Approval of the May, 2013 Minutes**

Motion by Kathie Newsted, 2<sup>d</sup> Dave Parks, motion carried to approve the minutes with a minor correction.

**4. ICLRU Master Calendar**

Discussion of the Ice Cream Social, proposed for July 17, 3:15 to 5 pm at RU.

The Special Events Committee plans to remove the Art Show from the Ice Cream Social, and include it with the Fall Health Awareness Seminar. Discussion about whether the art show exhibitors would prefer to attend the Ice Cream Social, a larger venue that is free to all members, rather than the Health Awareness Seminar, a self-funded event that requires a fee to attend. The decision was left to the Committee. The Special Events Committee also plans to drop the Annual Book Exchange from the Ice Cream Social.

Once the cost and entertainment details are clarified, the Executive Committee will take a vote whether or not to proceed, and the calendar entry would be made at that time. Formal approval would be voted by the full Board at the July Board Meeting. Don Carlson advised that the approved budget is based on approximately 70 people attending. Bob Masterson confirmed that 106 members signed up for the event last year, however he did not have access to the number that actually attended.

**5. New Business**

**a. Special Events Committee Update**

- August 2 – Shipwreck Tales of the Great Lakes and Chicago. A lecture and lunch in Alumni Hall from 9 am to 1 pm. An Event Planning Form has not been submitted yet and the Board requested that the form be submitted as soon as possible, in order to advertise and promote the event while Summer Classes are in session.
- Sept. 20 – Proposed Health Awareness 411 Seminar and ICLRU Member Art Show beginning at 9 am with a lecture in Alumni Hall followed by lunch in the courtyard. Details are pending.

- Oct 9 – Proposed Octoberfest party at 3 pm in the Courtyard. Details are pending
- Dec. 17 - Holiday Party, with entertainment provided by Betty Haag Magical Strings of Youth. Details are pending.

Cathy Jensen expressed her opinion that all ICLRU events should be held at RU. The Board feels it has an obligation to its members to hold a limited number of free events for all ICLRU Members in venues that can accommodate all who care to attend. There has not been enough of a difference in per person cost to make price a deciding factor. The cost of the 2012 Annual Meeting (held at Chandler’s) was \$5,703.26 with a guaranteed attendance of 223. The cost of the 2012 Holiday Party at RU was \$5,386.87, including entertainment at a cost of \$325. The Special Events Committee managed the Holiday Party attendance and Bob Masterson does not have the actual attendance figure.

Margo Temple, Chair of the Special Events Committee, addressed various issues of concern to her, with the Board.

Carol Keegan reaffirmed that ICLRU is proud to be associated with RU. The Board has been working closely with Provost Knerr at every opportunity to maintain and strengthen our close relationship.

Selwyn Schwartz suggested that alternate classroom sites for large groups, such as Friendship Village, might be part of an overall marketing plan. ICLRU does not actively recruit at present, because RU would prefer that our size remain between 500 and 600 members, which is not much larger than we are now (current membership is 531).

**b. Motion for formal approval of the August 12<sup>th</sup> Summer Outing at Arlington Lakes Golf Club** (golf, lunch, games) by Don Carlson, 2<sup>d</sup> Kathie Newsted, motion carried.

**c. Motion for formal approval of the Argonne National Labs field trip** by Don Carlson, 2<sup>d</sup> by Dave Parks, motion carried.

Kathie Newsted’s request was duly noted that in future, the Event Planning and Budgeting form and details should be made available to the Board when they are asked to formally approve a decision previously made by the Executive Committee, due to time constraints.

Bob Masterson has the forms for both events, and can present the details of the Summer Outing and the Argonne Labs field trip at the July Board Meeting.

**d. Motion to elect the slate of officers** by Kathie Newsted, 2<sup>d</sup> Selwyn Schwartz, motion carried. These are one - year terms.

Carol Keegan – President  
 Steve Wolf – Vice President  
 Sue Masterson – Secretary  
 Don Carlson – Treasurer

**e. Report on Meeting with Dr. Knerr**

General discussion of the recent meeting with Dr. Knerr on issues of mutual importance to ICLRU and RU

**f. Agreement with RU Northwest Suburban Alumni Chapter**

Carol Keegan will ask Les Miller for his legal opinion of the draft Memorandum of Understanding between the RU Alumni Chapter and ICLRU, which is basically a cross marketing agreement, sharing links, etc. There was a suggestion to make the document less open-ended by noting that new members would be added based on available capacity at RU.

Opening up a Friday, Saturday or an evening study group might bring older alumni into ICLRU and would not interfere with room allocation issues.

Marie Lazzara, of the Alumni Board, approached Carol Keegan and Bob Masterson to participate in a future Heller College of Business internet radio show.

**6. Old Business**

**a. Finance Report**

Due to the recent annual meeting, current yearly assets are less than the \$106,356.28 as of May 31, 2013. The overall financial condition of the organization continues to be good.

Claudine Daley, of RU's accounting organization, resolved ICLRU's outstanding account with RU. A check for \$31,751.71 is on the way. We appreciate all the time and effort that Don Carlson expended in recouping ICLRU funds previously held by RU, in addition to the approximately \$9,500 that has already been returned.

The US Treasury sent ICLRU \$72 with no explanation. It's probably due to a withholding error.

**b. Survey Monkey Questions Regarding the Annual Meeting**

Sue Harty and Steve Wolf will continue to compile questions for a future Survey Monkey questionnaire to members. These will be distributed to the Board prior to sending out the survey.

The Chandler's parking lot might have been less crowded if the meeting had been on a day other than Friday. We should also work around the golf leagues that meet at Chandler's.

**c. Motion to Table Discussion of the Holiday Party (including location, cost, and entertainment)** by Carol Keegan, 2<sup>d</sup> Don Carlson, motion carried.

**7. Date and time of next Board Meeting: July 15, 2013 at 11:45 am**

**8. Adjournment**

Motion by Sue Masterson, 2<sup>d</sup> Kathie Newsted, motion carried.

Submitted by  
Susan Masterson, Secretary