

## Minutes January 21, 2014

### ICLRU Board Meeting

Present: Steve Wolf, Don Carlson, Sue Masterson, Kathie Newsted, Dave Parks, Selwyn Schwartz and Guests, Sue Harty, Henrietta Leary, Peter Marron and Margo Temple

Absent: Debby Miller, Steve Novey

1. Call to order/Confirmation of Quorum performed by Vice President, Steve Wolf
2. Vice President, Steve Wolf opened the meeting and welcomed the guests.
3. **Kathie Newsted made a motion to approve the November 18, 2013 Minutes, 2<sup>nd</sup> Selwyn Schwartz, motion carried.**
4. **Steve Wolf made a motion to approve the appointment of Sue Harty to fill the board vacancy, 2<sup>nd</sup> Dave Parks, the motion carried. (This position is up for re-election in June 2014).**
5. Election to fill the vacant officer positions.
  - a. **Motion by Kathie Newsted to elect Steve Wolf to serve as President, 2<sup>nd</sup> by Don Carlson, the motion carried.**
  - b. **Motion by Steve Wolf to nominate Kathie Newsted to serve as Vice-President, 2<sup>nd</sup> by Don Carlson, the motion carried.**
6. Additions/Changes to the ICLRU 2014 Master Calendar:
  - March 6 – Winter Wrap up Box Lunch
  - June 4 – Spring Wrap Up Box Lunch
  - June 12 – Annual Meeting at Chandlers (approved at this meeting)
  - August 14 – Cubs Game Outing (approved at this meeting)
7. General and brief discussion of the holiday party survey results.

Kathie Newsted broke down some of the survey comments.
8. Treasurer's Report

Results through December 2013:

- Total Assets \$139,944.20 (checking, savings, donations)
- Total Equity \$134,572.52
- Net Income \$ 8,760.13

This year results showed a net increase in assets of \$40,722. The large increase in assets was due to a one-time payment of \$32,250 of the balance of ICLRU operating funds held by RU from before our incorporation as a 501(c)3.

The Board recognized Don Carlson's achievement in the return of these funds after lengthy and difficult negotiations.

RU copy room and MMS bills for the remainder of 2013, expected to totally about \$1,000 have not been submitted yet.

A separate bank account in the amount of \$9,566 exists, consisting of funds donated by members to the original "ICL" fund.

The Finance Committee asked that the Board take up the issue of managing and administering the fund.

Don Carlson offered to review the rules and report back concerning how funds may be used.

#### 9. Committee Reports

There were no questions on the Committee Reports.

Steve Wolf informed the group about upcoming Spring Study Group session.

#### 10. Old Business

a. Don Carlson arranged for the Liability Insurance Policy to be increased from \$5,000 to \$10,000 per person with no change in premium.

b. RU's Multi-Media Services has not provided a written agreement, nor have we received an invoice.

11. New Business
  - a. Steve Wolf announced that Henrietta Leary has agreed to serve as the Seminars Committee Chair. Henrietta is open to ideas and suggestions concerning seminars.
  - b. **Steve Wolf made a motion to confirm Selwyn Schwartz as Chair of the Nominating Committee, 2<sup>nd</sup> Kathie Newsted, motion carried.** Selwyn will form the committee before leaving for vacation and he and the committee will determine the communications they will use.
  - c. **Motion by Selwyn Schwartz to approve the attached 2014 Nominating Committee guidelines, 2<sup>nd</sup> Kathie Newsted, motion carried.**
12. Other –
  - a. Jack McKee requested review and approval of the ICLRU Cubs Game on August 14, 2014. The Self-Funded Event Budget Approval Request was available for the board to review.  
**Motion to approve by Sue Masterson, 2<sup>nd</sup> by Steve Wolf, the motion carried.**
  - b. **Steve Wolf made a motion to hold the 2014 Annual Meeting at Chandler's Banquets on Thursday, June 12, 2<sup>nd</sup> Kathie Newsted, the motion carried.**
  - c. In the future, the board will consider whether a Fundraising Committee should be established and the scope of such a committee.
13. Date and time of the next board meeting: February 17 at 11:45 pm.
14. **Motion to adjourn by Don Carlson, 2<sup>nd</sup> Kathie Newsted, motion carried.**

## 2014 Nomination Committee Procedures

1. Board President appoints Nomination Committee Chair by February 28<sup>th</sup>.
2. Board Approves President's appointment at March Board Meeting.
3. Nomination Committee Chair appoints two Board members and at least three general members to the Committee.
4. Committee Chair announces the composition of the Nomination Committee to the membership.
5. The Committee will invite suggestions from the membership for Director nominees as soon as possible after the committee is formed, utilizing appropriate publications of the ICLRU for this purpose.
6. All candidates for Board Director Positions must be fully paid up members in good standing and have been a member for least one year at the time of the election.
7. Candidates must agree to serve for a three-year term and be willing to serve as an officer of the Board as needed.
8. The Committee will set a closing date for suggestions from the membership for Director Nominees. The closing date will be no less than 2 weeks after the invitation is sent to the membership.
9. As soon as possible after the closing date for suggestions from the membership, the Committee will meet to determine the slate of candidates for the annual election.
10. If there are more nominees than Director positions up for election, the Committee will determine their internal process for selecting the appropriate number of candidates from the nominees.
11. No later than the May Board meeting, the Committee will announce the slate of candidates for the annual election in June.
12. At the Annual June Meeting the Chairman of the Nomination Committee will announce the slate of candidates selected by his or her Committee. The Chairman will then ask if there is any objection to the proposed slate of candidates and if there is none will say that by general consent or unanimous consent the slate of candidates has been elected to the Board of Directors.

Nomination Committee Procedures, approved January 21, 2014