

ICLRU Board Meeting

Minutes

August 18, 2014

10:00 am – 11:00 pm

Present: Don Carlson, Sue Harty, Cathy Jensen, Sue Masterson, Debby Miller, Kathie Newsted, Selwyn Schwartz

Absent: Dave Parks, Steve Wolf

Guest: Margo Temple

- I. Call to Order and Confirmation of Quorum performed by Vice President, Kathie Newsted.
- II. Comments from the Chair – Kathie Newsted reminded the group that the location and date for the 2014 Holiday Party was voted by the board in April and a deposit has been paid to Chandlers.
- III. Motion to approve the July minutes by Debby Miller 2nd by Selwyn Schwartz, the motion carried.
- IV. The Negotiating Committee's only recommendation to the board was that ICLRU should initiate contact with RU concerning the Rental Agreement renewal. It was also recommended that we ask for a term of two years (rather than one year) for budgeting purposes. Failing a two-year term, the board should request that the contract end on December 31, 2014 to better align with ICLRU's fiscal year. Debby Miller made a motion that the board should accept these recommendations, 2nd Cathy Jensen, the motion carried.
- V. Annual Meeting Survey Results were discussed.
- VI. Board approval of the Health Awareness 411 Seminar (previously approved by the Executive Committee) Motion by Debby Miller, 2nd by Cathy Jensen, the motion carried.
- VII. ICLRU Master Calendar
 - Addition: New Member Welcoming/Orientation on Thurs., Sept. 11, 10:00 to 11:30 -- this was fine with the board.
 - Change: Health Awareness 411 Seminar (Alumni Hall) was moved to Friday, Sept. 26
 - Tentative: Oktoberfest Celebration is tentatively scheduled for Wed., Oct. 8 and the Antiques Road Show Comes to ICL Seminar (with lunch) Friday, Nov. 7.

VIII. Treasurer's Report

Current membership is hovering around 500. For July net income was positive, reversing a recent trend. Monthly membership compared to the prior year will continue to be tracked for the rest of the year. For the purposes of the 2015 budget, the Treasurer and Finance Committee will assume 500 members. Treasurer, Don Carlson ran several budget scenarios and is still working at it.

IX. Committee Reports were reviewed.

X. Other? Several items were brought up:

Sue Harty confirmed the Appreciation Luncheon event with Chandler's Banquets. Everything is on track for that event, and Chandlers advised that parking should be easier going forward, since staff will no longer be parking in front of the building. In the future, there will also be limited events during the golf season.

Cathy Jensen will forward a digital photo and a brief bio to Secretary, Sue Masterson, for the Board of Directors section of the ICLRU website.

Kathie Newsted would like the board members to be visible at ICLRU funded events so the membership knows who their elected representatives are. Other suggestions were to communicate more frequently with the membership via occasional President's letters. At a future meeting the board might consider holding Town Hall meetings, such as those held in December 2012 under Sue Harty's leadership.

Cathy Jensen suggested ICLRU implement a Full Masters 'degree' program, consisting of a number (perhaps 6 weeks) of humanities-based classes, taught by tenured, RU professors or adjunct professors. These classes would entail additional costs (possibly in the area of \$20 per student) since the professors would require payment. The 'degree' would be a certificate of completion from ICLRU. Cathy's feeling is that instructors based downtown might be willing to teach these classes.

There were several suggestions for the Program Committee to consider:

Debby Miller would like the Program Committee to review the summer schedule and determine whether classes really need to be canceled during the week of July 4, particularly when the 4th falls on a Friday, Saturday or Sunday. This might be a Survey Monkey or Town Hall question—would members rather hold classes during that week or should we begin after the weekend of the 4th of July?

Cathy Jensen suggested that Coordinators be encouraged to socialize after classes with the attendees, i.e., go out for lunch or coffee with the class attendees, etc.

Cathy Jensen suggested that new member applications be culled for information concerning past employment and interests. The object would be to see where interests match up with the potential topics submitted by surveyed current members. Cathy volunteered to help collate the data from the applications.

Selwyn Schwartz is interested in looking for alternative classroom sites, off campus. Sue Masterson will provide him with basic requirements for a study group room, so that he can determine whether these locations meet our needs.

Steve Wolf and Sue Masterson met with Zita Ceponis, Business Manager of the RU Pharmacy College, and discussed ICLRU's proposal for a competition or scholarship award to a pharmacy student in memory of Past President, Carol Keegan. Ms. Ceponis will consult with faculty and get back to us with suggestions.

The Office Manager's review will be coming up on next month's agenda.

- XI. Next Board Meeting [Monday, September 15, from 11:45 am to 12:45 pm in Room 317.](#)
- XII. Adjournment motion by Selwyn Schwartz, 2nd Sue Harty, the motion carried.

Respectfully submitted by Sue Masterson, Secretary