

ICLRU Board Meeting
Minutes – October 21, 2016

10:00 AM

Present: Henrietta Leary, Sue Masterson, Les Miller, John Wiese, Steve Wolf, and Andrea Zietlow

Guest: Bob Masterson

1. Call to Order / Confirmation of Quorum was performed by John Wiese.
2. Review of the September 2016 Minutes
3. Steve Wolf moved to approve the September 2016 Minutes, 2nd by Les Miller, the motion carried.
4. Friendship Village Agreement has been concluded for 2016-17. The signed agreement and funding of \$4750.00 for the Winter Lecture Series has been received.
5. ICL Celebrates Eleanor Roosevelt Update: Andrea Zietlow and the Committee met on Oct 3rd and developed a list of tasks. There were a series of questions for board members.

The Committee is considering Being Mortal as the theme for 2018.

6. Intersession Opportunities Fall/Winter Update: Henrietta Leary and Andrea Zietlow plan to meet with Bob Masterson on Monday to learn how to register Intersession attendees.

The wrap up luncheon for Intersession Presenters will be held Dec. 12.

Next year a single luncheon will be held for all Intersession presenters.

7. ICLRU Master Calendar Additions / Changes - Holiday party invitations will provide the same information as last year. The invitations are ready to be emailed.
8. Financials and Draft 2017 Budget: In Joan Brody's absence, Bob Masterson prepared three versions of the draft budget for board review. Bob indicated

which items had increased and which had decreased from 2016.

August, September, and October renewals have not come in yet. There are 44 renewals coming up for December.

9. There were no questions or comments on the submitted Committee Reports.

Winter Study Group proposals are starting to come in. There is at least one Study Group designed around the ICL Celebrates Eleanor Roosevelt theme. Winter Study Group proposals will be solicited in the daily Announcements and a reminder e-blast will go out.

John Wiese mentioned he would like to be briefed on the website. The board feels that a manual for how to get into the system and make updates with existing passwords is needed. Sue Masterson will ask Mike for instructions on how to set up registrations, etc., that can be included in a procedures manual.

10. Other?

- a. Continued discussion of the Financial Seminar planned for April 2017. Planning can begin early in 2017.
 - i. Estate Planning and/or downsizing may be included in the Financial Seminar planned for April 2017.
 - ii. An impartial expert might explain the pros and cons of reverse mortgages.
 - iii. ICLRU Members and former members have moved to retirement communities and might be called upon to provide information at a financial seminar.
 - iv. Electronic financial records documentation might also be included in a financial seminar.
 - v. A comprehensive end of life plan might be emailed or handed out to attendees
 - vi. Store credit cards and transferable cash back and air mileage cards could be included.

- b. An ICLRU Member Online Photo Directory is a good idea if we can do it with a minimum of disruption. It will take some thought and planning.
- c. Why is there no picture of Eleanor Roosevelt on campus? Is there a picture that we're not aware of? Should ICLRU offer to buy a high-quality framed photo or a reproduction of a painting, if the school would want? Andrea Zietlow was referred to Rm. 125 to ask the name of a contact at RU,
 - i. Bob Masterson will check on the name of the RU Historian.
 - ii. We would probably be looking for a glass covered, framed print from the time that Eleanor Roosevelt was involved with the establishment of Roosevelt University. The Getty Museum sells prints.
- d. RU wanted all the Winter Lecture Series room rental money up front this year: \$2,890. The lectures and the spring party have been scheduled, contracted, and paid for.
- e. Andrea Zietlow moved that the board approve a donation of \$1,000 to a charity in memory of Dr. Paul Green, for the support he showed to ICLRU throughout the years. 2nd by Les Miller, the motion carried. The charity will be decided in November.
- f. Discussion of the Spring Party with the ICL Celebrates Eleanor Roosevelt Committee Chair and Members:
 - i. There is room in Alumni Hall for round tables (probably 15 that will seat 150 members). Bob Masterson will confirm this.
 - ii. \$1,000 is available from the budget for a Spring Party, aside from the room rental cost.
 - iii. DVDs can be used. Steve Wolf will send Henrietta Leary a list of relevant DVDs.
 - iv. A \$5 charge would allow \$1,750 toward food and entertainment.
 - v. Long Grove sells old-fashioned candy in bulk.
 - vi. 2 projectors/screens with slides from the 50's could be used, although they would take up seating space. Slides on 1950's Chicago would be appropriate.

- vii. Those who wish could come in period attire.
- g. Discussion of whether ICLRU should replace the speakers in Rm. 706.
 - i. Susan Lamparter is the contact person (Assistant Vice President of Academic Technology Solutions, slamparter@roosevelt.edu or Ph. 312-341-2031.)
 - ii. We should buy 1 or 2 replacement bulbs for RU projectors. Technology may be changing bulbs may be less costly now.
- 11. Office Manager's Review (in Executive Session)
The board approved an increase of \$100 per month plus a \$2,000 bonus. Sue Masterson was not present during this discussion and vote.
- 12. Next Board Meeting Date – [Friday, November 18 at 10 AM](#)
The 2017 Budget draft will be voted on at the November meeting. Typically, there is no board meeting in December.
- 13. The board unanimously adjourned.