

ICLRU Board Meeting

Minutes

July 17, 2017

11:40 AM

All board members were present with the exception of Selwyn Schwartz.

1. Call to Order / Confirmation of Quorum
Andrea Zietlow called the meeting to order, having a quorum of board members in attendance. Andrea will not be able to attend the August meeting. Henrietta Leary will serve as Chairperson next month.
2. Approval of the June 2017 Minutes
Henrietta Leary moved to approve the June minutes without changes. Joan Brody seconded, the motion carried.
3. Treasurer's Report and Financials
Treasurer, Joan Brody, indicated that the loss difference between June 2016 and June 2017 (\$3,641) was mostly due to the decrease in new members, the timing of trips and events and the facility rental increase effective January 1, 2017.
4. Additions or Changes to Written Committee Reports
Events Committee:
 - i. The Klairmont Kollection field trip was very successful.
 - ii. The Ice Cream Social came in under budget.
 - iii. A field trip to the Adler Planetarium is being considered for mid-October on a Friday. Two different shows are offered for adults. Members could bring a lunch or purchase a lunch at the planetarium.
 - iv. Henrietta will look for another entertainment event for the end of the year.
 - v. The Pabst Mansion in Milwaukee, WI was mentioned as a possible field trip during the holidays.

5. Unfinished Business

- a. Discussion Guide for Lapsed Members: John Wiese will schedule a meeting with Steve Wolf and Peter Marron to develop a discussion guide. It may be possible to retain some members who have lapsed (90 days past their annual renewal date) if they receive a call from the Membership Committee.
- b. Facility-Related Issues: Bob Masterson arranged to have new visibility strips attached to the stairs in Room 706. The janitorial service will try to have restrooms cleaned before 11:30 a.m. when morning classes end.
- c. Advertising Copy for the Daily Herald Senior Section: Angie Sharkey was tasked with investigating our options to edit the ad copy submitted to the Herald and will discuss the ad with a friend who has a background in graphic arts.
- d. Proposed Certificate of Deposit: Joan Brody will call the Sterling Bank to ask if authorized check signers need to go to St. Charles to open the account. If any local banks offer a substantially higher rate Joan will bring it to the attention of the board.
- e. ICLRU American Express Business Account: Bob Masterson contacted American Express to discuss the current account. Given the circumstances, it was decided that the best course of action would be to establish a new corporate account. Bob is the primary cardholder for the new account and statements will be sent to the ICLRU business address. The board agreed that Events Chair, Henrietta Leary and President, Andrea Zietlow should be additional cardholders. The previous account had been established by former Treasurer, Don Carlson, and can only be dissolved by Mr. Carlson. Without additional activity over the next 12 months that account will eventually go dormant.
- f. Website Continuity: John Wiese will serve as Chairman of the committee looking into the future of the ICLRU web site. John will arrange a meeting with committee members Joan Brody, Bob Masterson, and Steve Wolf to investigate costs and options to meet our current and future needs.

6. New Business

- a. The Summer Study Group Coordinators' Luncheon: August 8th was the date chosen for the luncheon, beginning at 11:30 am. Members will need to submit study group evaluations earlier than usual, in order that Mike Thompson can turn the evaluations around to Andrea Zietlow on August 3 or 4.
- b. Fall-Winter Intersession Dates: The following Tuesdays and Wednesdays were selected: Nov. 28 & 29 and Dec. 5 & 6 and, if needed Dec. 12 & 13.
- c. Fall Study Group Session: There are currently 17 study groups.
- d. Coordinator Matchup Form: Andrea Zietlow recapped the members' responses and the spreadsheet was distributed to board members. Joan Brody and Andrea Zietlow offered to sort the list by topic upon request.

Additional match up forms were distributed to board members to be passed out at Summer Study Groups to any members who did not already complete one. They should be collected at the end of the class and turned over to Andrea Zietlow or Bob Masterson.

- e. Brainstorming Sessions for Study Groups:
 - i. Angie Sharkey plans to hold a brainstorming session for members who want to be 'matched up' as coordinators for subjects relating to literature.
 - ii. Henrietta Leary will hold a similar session for members interested in being 'matched up' to coordinate history-related study groups.
 - iii. Steve Wolf offered to provide suggestions and resources for a member who is interested in coordinating a music-related class.
7. Study Groups on Volunteerism: Rather than hold a study group on 'How to be a Volunteer' for any specific charity, it may be better if the topic of volunteerism was handled in a very broad and general way.
8. Lunch Club: Lunch Club announcements will be discontinued until Fall. A complete description of the Lunch Club will be included in Bob's fall pre-Study Group e-blasts, as he did for the Summer Session.

9. Nominal Charge for the Holiday Party: A nominal fee (\$5 or \$10, cash at the door) might be charged to help defray costs for the Holiday Party. A donation jar, which has been considered before may not be considered equitable, as some members would donate and others would not. \$100 might be used for raffle or door prizes (four \$25 prizes, or five \$20 prizes.) *Rhapsody in Garlic* recipe books might also be given out as door prizes or favors. Discussion was tabled due to time constraints.
10. Stand-Alone Presentations at Friendship Village: Henrietta Leary will check with Intersession presenters to see if they are willing to give a 75-90 minute presentation at Friendship Village, per ICLRU's partnership agreement with Friendship Village. She will also forward Intersession brochures to Jeannette Magdaleno at Friendship Village, so that Jeannette can select the topics that are of interest to residents.
11. Piano Showcase ('Wow' Event) at Friendship Village: Steve Wolf began communicating with the Chicago College of Performing Arts (CCPA) at Roosevelt University's Chicago Campus and he copied Jeanette Magdaleno so that she will be in the loop on this October 2017 event.
12. Travel Club Page on ICLRU's Website: Sue Masterson will ask Mike Thompson to dedicate a web page to the Travel Club.
13. Senior Safety and Fraud Prevention Session: Tasha Gilley, Chief of Security at RU volunteered to present a Senior Safety session. Henrietta Leary suggested that it might be combined with an Illinois State's Attorney Fraud session in room 706 on Nov. 27 or 30 or Dec. 4, 7, or 8, if the room and speakers were available.
14. Draft Minutes: Secretary, Sue Masterson will distribute draft minutes to the board within a week of the meeting date, as a reminder of what was discussed, what was decided, and outstanding action items.
15. Next Board Meeting Date: August 28 at 10 a.m.
16. Adjournment: The board unanimously adjourned at 1:45 p.m.

Respectfully submitted,

Susan Masterson
Secretary