

ICLRU Board Meeting

Minutes

September 18, 2017

11:40 AM

All board members attended except Angie Sharkey and John Wiese.

1. Call to Order / Confirmation of Quorum
Andrea Zietlow called the meeting to order and confirmed the quorum.
2. Approval of the August 2017 Minutes
Henrietta Leary moved to approve the August minutes without change. 2nd from Les Miller and the motion carried.
3. Unfinished Business
 - a. Andrea Zietlow, Henrietta Leary and Sue Masterson plan to go to BMO Harris Bank after the board meeting to update the signature cards.
 - b. Andrea Zietlow and Sue Masterson will make plans to open a new \$25,000 CD at Sterling Bank.
 - c. Steve Wolf will contact the Dean of R.U.'s Pharmacy College to find out whether a 2nd year student might be selected by the Dean and appropriate decision-makers at RU. We would ask that the winning student make a presentation to ICLRUs membership on a topic of mutual interest, such as the current pharmacy regulatory environment or pharmaceutical lobbying. The scholarship, in the amount of \$500 or more, would be funded through a raffle and possibly separate member donations for this purpose.
 - d. Bob Masterson will ask what R.U.'s plans are for the Cyber Identity presentation, so that we don't schedule events that conflict with RU's plans for this event.
 - e. The board is interested in listening to the concerns of lapsing members. Steve Wolf distributed a proposed discussion guide for use by the Membership Committee with newly lapsed members.

Board members suggested small changes to the guide and Steve will discuss the changes with John Wiese. The data will ultimately be consolidated and used to find out whether improvements might be implemented that would help retain members.

- f. Henrietta Leary will check with Tasha Gilley and other potential speakers on a mutually convenient date in room 706 for the proposed Roosevelt University Campus Safety and Fraud Prevention session. This will be a different date than the Cyber Identity presentation by R.U.
- g. Henrietta will write a casual e-blast to the membership about forming an ICL choir -- after first finding a leader for the group.

4. New Business

- a. Steve Wolf believes that the current Program Development budget will cover the \$125 - \$150 to tune the piano at Friendship Village prior to the Piano Showcase, as has been done in prior years.
- b. Sue Masterson will have the current Program Development budget balance sent to Andrea Zietlow.
- c. Andrea Zietlow will initiate a discussion with the Membership Committee Chair, Peter Marron, about a 'mentor' for new members.
- d. Selwyn Schwartz will contact several local libraries (Barrington, Schaumburg, Palatine, Arlington Heights, Rolling Meadows and Mt. Prospect) and ask if our ad can be posted at those locations. He will also see if the ad can be posted at local townships, as well as The Barn and the Hoffman Estate Senior Committee.

Selwyn will need full-page, color printouts of the ICLRU Daily Herald ad in order to post them. Some libraries have multiple branches. If townships or senior centers allow, the brochures will be posted there as well.

- e. Les Miller indicated that the Northwest Community Concerts Assn. (http://www.nscommunityconcerts.org/NSCCA_Links.html) might be open to including a link to ICLRU.org on their website 'Links' page. In return ICLRU could post a link to their website.
- f. Henrietta Leary will make up packets of ICLRU brochures for coordinators. Class attendees can pass these out to friends and family in an effort to increase membership. Henrietta will send this information to Peter Marron for the weekly announcements.

5. Treasurer's Report and Financials

Joan Brody informed the board that organization assets are \$152,928 total equity is \$151,857 and net income is \$8,063. There was discussion about the number and cost of events in 2016 as compared to 2017 as well as the overall membership decrease.

6. Formal Approval - Planetarium Field Trip Self Funded Budget
Selwyn Schwartz moved for approval of the budget, Les Miller 2nd and the motion carried.
7. Calendar Additions or Changes
 - a. Winter and Spring Study Group dates were proposed. If Bob Masterson sees any problems with the dates he will advise. Sue Masterson will update the calendar.
 - b. The Lyric Opera outings will be added to the calendar.
8. Additions or Changes to the Written Committee Reports
 - a. Henrietta Leary, Co-Chair of the Lecture Committee, informed the board about the speaking lineup. Henrietta will provide Bob Masterson with a list of speakers and final dates so that Alumni Hall can be reserved.
 - b. Henrietta will look into December 1 for the Pabst Mansion field trip. She'll try to find a buffet and another interesting stop along the way. She'll ask about any rain check policy with the mansion and the charter bus line in case the weather is terrible. The proposed budget should be ready for Executive Committee approval in a week or so.
9. Other?
 - a. Andrea Zietlow informed the board that recently R.U. sponsored flu shots from Mariano's Pharmacy at the campus. We don't know how many ICLRU members would be interested in having flu shots on campus. Sue Masterson will try to find out what person or department at R.U. arranged for the shots. Will R.U. sponsor flu shots on campus for ICLRU members again this year?
 - b. Selwyn Schwartz asked about a donation for hurricane relief from ICLRU. Board members decided that personal donations might be best.
 - c. Selwyn asked that board members check the Daily Herald for our ad on October 14.
 - d. Andrea Zietlow noted that the Office Manager's review had been overlooked this month. It will be taken up next month.
10. Next Board Meeting Date: [Monday, October 16 at 11:40 am](#)
11. Board members adjourned unanimously at 2 pm.