

## **ICLRU Board Meeting**

### **Minutes**

**January 16, 2018**

1:00 PM

Present: Joan Brody, Sue Masterson, Les Miller, Selwyn Schwartz, John Wiese, Steve Wolf, and Andrea Zietlow

Absent: Henrietta Leary and Angela Sharkey

1. Call to Order / Confirmation of Quorum / Remarks

Andrea Zietlow called the meeting to order and confirmed the quorum.

Andrea updated the board with news from board member, Angela Sharkey. Everything is on course for Angie and she hopes to be back in February. Angie's large family and many friends have been very supportive and Angie plans to remain on the board. Board members are looking forward to Angie's return.

Bob Masterson is doing well and is continuing with his outpatient therapy.

2. Approval of the November 2017 Minutes

John Wiese moved to approve the November minutes with two corrections noted by Andrea Zietlow. Selwyn Schwartz seconded the motion and it carried.

3. Unfinished Business

a. ICLRU Pharmacy College Scholarship

RU's Scholarship Committee meets in May 2018. Steve Wolf would like to touch base with Dean Hogan on the ICLRU \$500 Pharmacy College Scholarship. There is nothing for the board to do until we hear back from RU on a scholarship winner.

b. ICLRU Donation Fund – The donation fund totals \$9,535.35. As donations are made, the board will inform members about how the fund is being used. In a year or two additional donations may be solicited.

Selwyn Schwartz will research four-year scholarships offered by RU, Harper College and other colleges and will report back to the board.

- c. Power Point from the RU Cyber Identity Presentation  
Bob Masterson will determine if this item should be pursued.
- d. Info about ICLRU in the RU Rotunda  
Bob Masterson will follow up with RU to ask if an easel with ICLRU Information can be set up in the Rotunda. We would also like to move one nearer the vending machines by the '700' series of rooms.
- e. ICLRU Website  
Mike Thompson made changes to the website that the board requested.
- f. Member Handbook  
Andrea Zietlow thanked all those who sent in comments prior to the board meeting. Andrea will update the Member Handbook and send it out for final approval from all board members. The finished Handbook will be emailed to all members and a few copies will be kept in the Center for those who need it. It will also be posted on the website.

Two additional suggestions were made at the meeting:

- i. To include wording on how board members are elected and replaced
  - ii. To add the Outreach Committee and the ICL Reads to existing committees.
- g. RU Campus Safety and Fraud Prevention  
Bob Masterson and Henrietta Leary will discuss the details that are needed prior to advertising this event.
- h. Media Resources Inventory in the Center  
Joan Brody and Bob Masterson will communicate about media resources descriptions.
- i. Northwest Suburban Community Concert Assn.  
Les Miller forwarded a copy of the ICLRU ad and the NSCCA have not responded yet. Les will find out if NSCCA can use the ad as provided. The NSCCA might want to inform their membership about ICLRU two to three weeks prior to an upcoming ICLRU Study Group Session.
- j. Prairie Arts Center  
Selwyn Schwartz provided pricing for various sized ads in the Prairie Arts Center program. The pricing was similar to that of the Daily Herald. The board will not be placing an ad with the Prairie Arts Center,

since the Daily Herald ads did not result in new members. Membership is mostly derived from member recommendations to friends and family.

k. Program Evaluation Form

Steve Wolf moved to accept the updated evaluation form. Les Miller seconded and the motion carried. This new form will be used with the Winter Study Groups. Andrea Zietlow will forward the new form to Mike Thompson so he can modify the online survey.

One question will be revised on the Intersession form.

l. Plato's Place Update

LaRaye Rodriguez plans to post the Plato's Place topics for the Winter Study Group Session and the Spring Study Group Session on the bulletin board outside the Center.

The Plato's Place presenters considered offering Plato's Place as a study group class, but the dates and times would have been inconvenient for the presenters.

4. New Business

- a. ICLRU stand-alone presentation options should be presented this month to Jeannette Magdaleno at Friendship Village. Andrea Zietlow will contact Henrietta Leary about this.

Sue Masterson will provide the 2018 Friendship Village partnership agreement terms to the board prior to the next meeting.

- b. Dr. Ward and Friendship Village

Jeannette Magdaleno of Friendship Village inquired about ICLRU arranging a lecture by Dr. Artemis Ward at Friendship Village later in the year under our mutual Partnership Agreement.

Andrea Zietlow informed the board about an alternative proposed by Henrietta Leary: Friendship Village could use all of our remaining seats for their residents and guests (40 seats) at Dr. Ward's lecture at RU in Alumni Hall on Wed., March 7.

After discussion, the board agreed that Henrietta should make this offer to Friendship Village because:

i. Steve Wolf reminded us that over the past 3-4 years both we and Friendship Village have considered the Piano Showcase as fulfilling the 'major' event provision in our mutual agreement

ii. Schedule and budget considerations were also cited.

5. ICLRU Calendar - Selection of 2018 Venues and Dates

a. Wrap Up Luncheon for Winter Study Groups – Wed. February 28

b. Geography of Genius Event - March 16 in Alumni Hall. This event is already scheduled. Andrea Zietlow will send the menu requirements that can't be provided by local approved vendors to Bob Masterson.

c. Annual Meeting – Wed., June 20 at Chandler's Banquets is our first choice.

d. Cubs Milwaukee Trip – the proposed date has changed from April 11 to June 13. This is reserved but will not be confirmed for several weeks. The trip will probably include 40 people at \$90 per person, with a rest stop both ways.

e. Ice Cream Social – Wed., July 18 in the RU Cafeteria area.

f. Summer Picnic – Fri., August 3 at Meineke Park, Schaumburg. A picnic permit will need to be submitted and approved.

g. Appreciation Luncheon (Fall Coordinator Orientation) – Our first choice is Wed., September 5 at Chandler's Banquets.

h. December Holiday Party – Our first choice is Wed., December 12, at Chandler's Banquets.

6. Treasurer's Report and Financials

Overall results for the year through December 2017 were:

Total Assets	\$144,830.03
Total Equity	\$139,994.53
Net Income	\$ (3,799.05)

Treasurer Brody suggested reducing spending on some of our activities.

7. Additions or Changes to the Written Committee Reports

Andrea Zietlow informed the board that the Program Development Committee now has 20 study groups for the Winter Session.

8. Other?
  - a. Member Handbook – On page 7, in the first sentence, ‘lays’ will be changed to ‘lies’.
  - b. There were contradictory comments about Chandler’s complimentary Chocolate Fountain at the 2017 Holiday Party at Chandler’s Banquets:
    - i. The Chocolate Fountain should begin earlier; and
    - ii. The dollar value of the complimentary Chocolate Fountain should be determined and Chandler’s Banquets should be asked to provide ICLRU with an equivalent monetary discount in lieu of the Chocolate Fountain.
  - c. John Wiese received a ‘Save the Date’ email from Friendship Village concerning a health fair to be held in March. ICLRU was not asked to do anything specific. John will forward the email to Andrea Zietlow and Sue Masterson.
  - d. Five new members joined in December.
  - e. Andrea Zietlow spoke with seven members and each one said they wanted to do a study group they just didn’t know where to start. They will contact Andrea when they have time.
  - f. Steve Wolf has 4 or 5 members willing to do short presentations in his upcoming study group.
  - g. Andrea Zietlow encouraged board members to invite members who are willing to co-coordinate a study group with them.
  - h. Joan Brody spoke with a representative from the Elgin Symphony about advertising in their program, and she is waiting for a response.
9. The next Board Meeting will be Friday, [February 16, at 1 pm.](#)
10. Joan Brody moved to adjourn the meeting at 3 pm. Sue Masterson seconded and the motion carried.