

**ICLRU Board Meeting**  
**Minutes**  
**February 16, 2018**  
11:40 AM

Present: Joan Brody, Henrietta Leary, Les Miller, Selwyn Schwartz, Angela Sharkey, John Wiese, Steve Wolf, and Andrea Zietlow

Absent: Sue Masterson

Guest: Sheila Schwartz

1. Call to Order / Confirmation of Quorum / Remarks  
Andrea Zietlow called the meeting to order and confirmed the quorum.
2. Approval of the January 2018 Minutes  
Selwyn Schwartz moved to approve the January minutes without change. John Wiese seconded the motion and it carried.
3. Unfinished Business
  - a. The board has several months to consider Chandler's complimentary Chocolate Fountain for the holiday party. Contradictory views were recently expressed as shown below.
    - i. The Chocolate Fountain should begin earlier;
    - ii. The dollar value of the complimentary Chandler's Chocolate Fountain should be determined and Chandler's Banquets should be asked to provide ICLRU with an equivalent monetary discount in lieu of the Chocolate Fountain.
  - b. Info about ICLRU in the RU Rotunda  
Bob Masterson will follow up with RU to ask if an easel with ICLRU Information can be set up in the Rotunda. We would also like to move one nearer the vending machines by the '700' series of rooms.
  - c. Member Handbook  
The new Member Handbooks are available online and a limited number of copies will be maintained in the Center. Members with computer skills are encouraged to utilize [iclru.org](http://iclru.org) to view and/or download it.

- d. Media Resources Inventory in the Center  
Joan Brody and Bob Masterson will communicate about media resources descriptions. Joan Brody updated the list of ICLRU-owned DVDs in the Center. The newest DVD's that are listed do not yet link to the online Teaching Company descriptions. Also, we should consider improvements to the current tracking method for DVDs going in and out of the Center.
- e. Friendship Village  
ICLRU extended an invitation to Friendship Village, increasing the number of seats for Dr. Ward's lecture on the RU campus. By extending this invitation it seems that the request for arranging a lecture by Dr. Ward at Friendship Village later in the year has been dropped.
- f. Elgin Symphony Orchestra Partnership  
Elgin Symphony has agreed to:
  - i. Insert an ICLRU ad in their program book. What should we use for the ad?
  - ii. Include information about ICLRU in a slide presentation. What should we say on the slide?
  - iii. Make our flyers available at their performances. Should we use the same trifold brochures we have been using?
- g. Scholarships offered by RU and Harper College  
Discussion of ICLRU offering \$3,000 in scholarships (\$1000 for each of the 3 new joint programs offered to students by Roosevelt University and Harper College).  
  
Board members asked for more information about the program. It was decided that John Wiese would be authorized to discuss the possibility of offering scholarships but with no dollar amount attached.
- h. Friendship Village Stand-Alone Presentation Options  
ICLRU stand-alone presentation options should be presented to Jeannette Magdaleno at Friendship Village. Andrea Zietlow will contact Henrietta Leary about this.

#### 4. New Business

##### a. Nominating Committee Chair

President Zietlow appointed Marlene Brusko as Chair of the Nominating Committee. Selwyn Schwartz moved to confirm this appointment. Joan Brody seconded. The motion carried.

The members serving on Marlene's Committee will be announced to the board in March.

In accordance with standard procedure, an e-blast will be sent to members requesting nominations for positions on the board. Applications need to be received no later than April 16, 2018.

The board approved procedures for nominations.

##### b. The State of the University Address

Dr. Ali Malekzadeh, President of Roosevelt University, will speak on the State of the University on February 20<sup>th</sup> in Alumni Hall.

Andrea Zietlow was the only board member who will be able to attend and she will inform the board about it at the March meeting.

#### 5. ICLRU Calendar - Selection of 2018 Venues and Dates

a. The February 9<sup>th</sup> Lecture, cancelled due to snow, has been rescheduled to February 28.

b. The Spring/Summer Intersession presentations and the Cub's outing in Milwaukee both fall on June 13<sup>th</sup>. It was decided to leave the schedule as it is,

c. Chandler's was already booked for June 20<sup>th</sup>, so the Annual Meeting was moved to June 19.

#### 6. Treasurer's Report and Financials

Joan Brody provided the total assets, total equity and net income for the month of January.

## 7. Additions or Changes to the Written Committee Reports

- a. Selwyn Schwartz reported that the Forest View Educational Center is having a Senior Celebration Day on Monday April 23<sup>rd</sup>. ICLRU's cost to participate would be \$350.

Nearly all our new members join ICLRU as a result of a recommendation from a friend or family member. The board decided not to participate at this time.

- b. Selwyn Schwartz set up a meeting with Moorings to continue discussions about their sponsoring a Summer Lecture Series. The number of lectures will, of course dependent on the final budget. The meeting is set for April 6<sup>th</sup> at 10:00 A.M. and will be attended by Selwyn Schwartz, John Wiese and Henrietta Leary.

## 8. Other?

- a. Selwyn suggested that coordinators provide a syllabus of sources used for their classes. It was decided that this was too difficult because often a large number of sources are used.
- b. Board members were asked to bring suggestions for attracting new ICLRU members to the next meeting. Incentives / rewards for referring new members were also discussed.
- c. Three Spring Study Groups were cancelled due to low enrollment. Often the reason is that they are up against a very popular class.

9. The next Board Meeting will be Monday, March 19, at 11:40 AM.

10. Selwyn Schwartz moved to adjourn the meeting and Joan Brody seconded.

Respectfully submitted by Henrietta Leary and Andrea Zietlow.

## 2018 Nomination Committee Procedures

1. Board President appoints Nomination Committee Chair by February 28<sup>th</sup>.
2. Board Approves President's appointment at March Board Meeting.
3. Nomination Committee Chair appoints two Board members and at least three general members to the Committee.
4. Committee Chair announces the composition of the Nomination Committee to the membership.
5. The Committee will invite suggestions from the membership for Director nominees as soon as possible after the committee is formed, utilizing appropriate publications of the ICLRU for this purpose.
6. All candidates for Board Director Positions must be fully paid up members in good standing and have been a member for least one year at the time of the election.
7. Candidates must agree to serve for a three-year term and be willing to serve as an officer of the Board as needed.
8. The Committee will set a closing date for suggestions from the membership for Director Nominees. The closing date will be no less than 2 weeks after the invitation is sent to the membership.
9. As soon as possible after the closing date for suggestions from the membership, the Committee will meet to determine the slate of candidates for the annual election.
10. If there are more nominees than Director positions up for election, the Committee will determine their internal process for selecting the appropriate number of candidates from the nominees.
11. No later than the May Board meeting, the Committee will announce the slate of candidates for the annual election in June.
12. At the Annual June Meeting the Chairman of the Nomination Committee will announce the slate of candidates selected by his or her Committee. The Chairman will then ask if there is any objection to the proposed slate of candidates and if there is none will say that by general consent or unanimous consent the slate of candidates has been elected to the Board of Directors.

Nomination Committee Procedures, approved February 16, 2018