

ICLRU Board Meeting
Minutes – May 13, 2019
10 AM

Present: All Board Members were present except for Angie Sharkey and Selwyn Schwartz.

1. Andrea Zietlow thanked Steve Wolf and Selwyn Schwartz for their service as board members. She called the meeting to order at 10:05 am and confirmed the quorum.
2. Henrietta Leary moved to approve the April 2019 Minutes without changes. John Wiese seconded the motion and it carried.
3. No organization members attended the May meeting.
4. Unfinished Business
 - a. After discussion, Sue Masterson moved that the board accept several changes suggested by Les Miller to the draft ICLRU Annual Meeting Notice, Bylaws Summary. Bill Amster seconded the motion and it carried. The final wording is provided immediately following these minutes.
 - b. Andrea Zietlow reported on the April 16th Coordinator Meeting. Overall it was a very productive meeting and should become an annual event.
 - i. There were over 50 attendees, and approximately half were not ICL's regular coordinators.
 - ii. There is interest -- members just need a little extra push.
 - iii. For those requesting technical assistance, a notice went out this morning that Gene Flynn will hold classes on PowerPoint basics on May 14 and May 21.
 - iv. Bob Masterson will write up basic instructions for the equipment in the 600–700 series rooms.
 - v. Andrea Zietlow can review the class rosters with new coordinators and point out attendees who may be able to assist with equipment if needed.

- vi. Attendees were able to review lists of potential study group topics they could join or present.
- c. John Wiese reported that the recent Kaleidoscope of History seminar went extremely smoothly. The seminar may not bring in any new members but it was a good activity. John thanked Henrietta Leary and Sheila Schwartz for arranging for the food and coffee.
 - i. There were approximately 70 attendees of which 8 to 10 were non-members.
 - ii. John did stop in at most of the sessions. The minimum attendance per group was 18-20 people.
 - iii. The Q & A should be handled in class for future seminars.
 - iv. Steve Wolf noted that many attendees suggested ICL hold a similar event in the future. Perhaps we could advertise to groups that seem to be a natural fit for our organization, such as extended family members of RU alumni.
- d. Andrea Zietlow reported:
 - i. Approximately 20 ICL members attended the Property After Death Forum.
 - ii. The information presented was very good – expanded versions would have been better.
 - iii. Andrea obtained contact information for the breakout session speakers. One such group agreed to give a Summer/Fall Intersession presentation on August 28. Andrea will follow up with individuals who expressed interest in making presentations.
- e. Discussion of the upcoming Annual Meeting:
 - i. Sue Masterson will provide an advance copy of the 2018 Annual Meeting minutes to Andrea Zietlow, as requested. As in past years, the Secretary will arrange for four copies of the prior year's Annual Meeting minutes to be placed on each table at Chandler's.
 - ii. Andrea distributed a number of documents. Board Members were asked to review and comment on these prior to the Annual Meeting:

- *ICLRU Annual Meeting Agenda* for Thursday, June 13
- *ICLRU Committees, as of May 2019* – this will be updated to include Gene Flynn, Facebook Committee Chair and Kathryn Dublinski with the Events Committee
- On the list of *Board Accomplishments, June 2018*
 - a. Sheila Schwartz will be added under Kaleidoscope of History
 - b. Cantigny Park will be added to the Field Trips
 - c. Steve Wolf will contact RU and provide an update to the RU Pharmacy College Scholarship.
- Andrea Zietlow will arrange to have two additional sheets placed on each table at Chandlers:
 - a. Ideas for Study Groups without PowerPoint (add Foreign Travel/Languages)
 - b. Interest in Coordinating a Study Group

5. New Business

- a. The slate of candidates for annual election is comprised of Andi Basalay, Gene Flynn, and Sue Masterson.
- b. After discussion, Bill Amster moved to approve the self-funded budget form for the Block Museum and the Halim Museum Field Trip. John Wiese seconded and the motion carried.

6. ICLRU Calendar

- a. Study Group/Intersession Schedule 2020, provided by Andrea Zietlow will be added to the calendar and Sue Masterson will arrange for the 2019-2020 Study Group Dates schedule to be posted on *iclru.org*.
- b. Andrea Zietlow will offer Taste of ICL presenter orientation sessions on July 29, 30, 31st and Aug. 1 from 11:30 am to 1 pm. Sue will add these dates to the calendar.

7. Treasurer, Bill Amster reported his observations through April 2019:

- a. Year-to-Date net income for April is slightly less than March at -\$104.

- b. Expenditures for the self-funded Cubs game in September (\$1,095 in April and \$2,963 overall) exceed the amount collected (\$90). This should resolve over the summer as fees for these events are collected.
 - c. The allocation of funds started for Corporate Social Events: Annual Meeting, Appreciation Luncheon, and the Holiday Party at \$250 each and for the recent ICL Reads social event at \$270.
 - d. The Lecture Series revenue and expenses have stopped while the ID card revenue and expenses have drastically decreased. The ID cards have distorted our numbers previously.
 - e. Assets and Equity stayed constant at \$144,000.
 - f. Membership for April decreased from 424 to 419. Recruiting should continue.
8. Andrea Zietlow updated the Program Development Committee Report. There are now 18 study group classes for the Summer Session.
9. Other Business
It would be helpful if Bob Masterson could provide:
- a. An update on payments for RU ID Cards; and
 - b. Andrea Zietlow will ask Bob Masterson for an update on an outstanding donation.
10. The June regular board meeting and election of officers will be held Thursday, June 13 following the Annual Meeting at Chandler's Banquets in Schaumburg, Andrea Zietlow will mention it to Gene Flynn. Andi Basalay will be in Texas.
11. Henrietta Leary moved to adjourn. The motion was seconded by Bill Amster and carried.

NOTICE
ICLRU Annual Meeting
June 13, 2019

This is official notice that the 2019 ICLRU Annual Meeting will be held at 11:30 am on Thursday, June 13 at Chandler's Banquets at the Schaumburg Golf Club, 401 N. Roselle Road in Schaumburg, Illinois. Attending the meeting is important because the business this year includes a vote to adopt changes to the Bylaws and a vote on a slate of candidates nominated for positions to serve on the ICLRU Board.

From time to time, Bylaws are reviewed to conform to current practice and meet the needs of our organization. Henrietta Leary recently served as Chair of the Bylaws Committee, which submitted recommended changes to the Board. The Board approved sending the proposed Bylaws to the Membership for final approval. Links are provided below to obtain the proposed Bylaws and the current Bylaws, if you wish to compare the two.

Key Proposed Changes

1. Article III, Section 1: Sexual orientation is not a factor in accepting new members.
2. Article IV:
 - New Section 1 added, incorporating Illinois not-for-profit law regarding the powers and responsibilities of the Board.
 - Section 2a language was removed requiring that a candidate for a position on the board must be willing to serve as an officer.
 - The prior Section 6 is superseded by the new Section 1 and has been deleted.
 - Sections were renumbered as necessary to reflect the changes.
3. Article V Section 2c and 3, Article VI, Section 2 and Article X, Section 1 have been revised to eliminate voting by absentee ballots at meetings of the Board and Membership meetings.
4. Article VI, Section 3a: The outgoing president will no longer be an *ex officio* member of the Board after the end of his or her term.
5. Article VII, Section 3: This section provided that officers were *ex officio* members of all committees, except the Nominating Committee, and that members can attend committee meetings. This section has been deleted.
6. Article IX, Section 1b, which defined "*ex officio*," has been deleted.