

**MINUTES**  
**ICLRU BOARD OF DIRECTORS MEETING**  
**October 11, 2010**

**Present:** Present: President Sue Harty, Vice President Joan Reisen, Treasurer Don Carlson, Secretary Harry Trumfio. Board Members, Carol Keegan, Marilyn Lind, Peter Marron, Debby Miller, Marge Olszewski, Joyce Szot, Mike Thompson

- 1. Call to Order / Confirmation of Quorum**
  - a. President Harty called the meeting to order at 11:47 am; a quorum was confirmed.
- 2. Comments from the President**
  - a. Update on ICLRU Center
    - a. Bob Masterson seems to have Center operation well in hand
    - b. Currently waiting for key pad lock to be installed.
- 3. Review and Approval of September 2010 Board Meeting minutes**
  - a. Motion to approved was moved Debby Miller.
  - b. Seconded by Mike Thompson
  - c. Vote: Yes.
- 4. Review of ICLRU Master Calendar**
  - a. RU closed Thanksgiving week
  - b. New date for calendar: January 6, 2011 – *What's My Line* activity.
    - i. Don Carlson advised that a form needs to be submitted regarding cost.
- 5. Update on Incorporation Activities – Don Carlson reported:**
  - a. Tax-exempt status has been approved.
  - b. Paper work though heavy is under control
- 6. New Business**
  - a. Peter Marron voice concern about keeping members informed regarding the role of the office manager and other subsequent changes.
    - i. Present Harty replied that the role is the same as Mary Fioretti played and that she will keep the membership informed of any changes.
    - ii. Incoming mail:
      1. Directors and chair people were reminded when providing an address at Roosevelt that ICLRU must be given in a return address.

2. Incoming mail is being placed in mailboxes behind Room 130. Center director will be asked to pick up mail and keep in the Center.

**7. Executive Committee**

- a. President Harty reviewed the minutes of the Executive Committee meeting of October 6, 2010 with the Board.

**8. Contract Negotiations with Roosevelt University**

- a. President Harty reported there is a desire to complete contract negotiations with Roosevelt University by the end of the year.

**9. ICLRU Board appointments**

- a. Motion to approve appointment of Margo Temple to the Board
  - i. Moved by Debby Miller
  - ii. Seconded by Marge Olszewski
  - iii. Vote: Yes
- b. Motion to approve appointment of Ann Gaul to the Board
  - i. Moved by Carol Keegan
  - ii. Seconded by Judith Ross
  - iii. Vote: Yes

**10. New ICLRU procedures**

- a. No complaints were reported regarding transition under gone by ICLRU.
- b. Positive comments from members reported by volunteers who have worked in the Center
- c. Praise for Bob Masterson, Sue Harty and Don Carlson on the smooth transition under difficult circumstances.
- d. All arrangements regarding the office manager position are complete.

**11. Mailing date for brochures and lecture series material**

- a. November 18 is deadline.
- b. All set up and printing will be handled by ICLRU.

**12. Old Business**

- a. President Harty reported that the contract with Friendship Village to sponsor Lecture Series has been renewed.

**13. Committee Reports (As requested)**

- a. Budget and Finance
  - i. Don Carlson reported that at this time there does not appear to be a need to raise the membership fee, but cautioned this may change after the contract with Roosevelt is concluded.

- ii. Self-funded committees must present their needs and obtain Board approval for expenditures. – Chair people should consider including a surcharge to guarantee a break-even point for activities.
- iii. Funded committees – need to send costs to Don Carlson before the November Board meeting.
- iv. Joyce Szot is working on constructing a table of accounts.
- v. It was suggested that ICLRU look into the post office metering outgoing mail instead of buying postage stamps.
- vi. It was reported that ICLRU is exploring the use of a wireless data service.
- vii. Joyce Szot expressed the following concerns:
  - 1. Amount of cash in checking account – transfer to savings.
  - 2. Risk of computer viruses for checking account.

4. Lecture Series

- i. Debby Miller reported:
  - 1. Carol Marin – will probably not be available for January 28.  
Debby currently is looking into securing Lisa Madigan or someone from her office. Possible topics: Cyber Crime and/or Senior Crime.
  - 2. Roe Kahn not yet confirmed for March 18 – backup Steve Burnett.

**14. Next Board of Directors Meeting Date and Time**

- a. November 8 at 11:45 am in Room 317

**15. Adjournment**

- a. Moved by Debby Miller
- b. Second by Don Carlson
- c. Vote: Yes
- d. Adjourned at 12:45 pm

Respectfully Submitted,

*Harry Trumfio*

Harry Trumfio, Secretary