

**Minutes of the Annual Meeting of ICL**  
**Conducted via Zoom**  
**August 17, 2020**

**1. Welcome and Call to Order**

Board President, Andrea Zietlow, introduced herself, and called the annual business meeting of ICL to order at 10:15 am. She welcomed members and thanked everyone for attending.

**2. Approval of the 2019 Annual Meeting Minutes**

Warren Baker moved to accept the 2019 Annual Meeting Minutes without change. Andrea Basalay seconded, and the motion carried with one abstention.

**3. Introductions of Board Members, Office Manager and Nominating Committee Chair**

President Zietlow introduced the current members of the board and the office manager, as well as Lynn Shevelenko, Chair of the Nominating Committee.

**4. Election of Board Candidates 2021**

Lynn introduced the members of the 2020 Nominating Committee, and advised that Bill Amster, an incumbent candidate, was nominated to continue on the board for another term of office. John Sellers moved to accept the candidate and Ted Gault seconded the motion and it carried.

**5. Recognition of Committee Chairs and Members**

Andrea Zietlow recognized and thanked the current committee chairs and members, by name, for each committee: Administrative Services, Events, Facebook, ICL Reads, Lecture Series, and Member Services. The Outreach Committee was combined into a new Outreach and Fundraising Committee. Program Development, Website, and the newer, Web Update Committee and Zoom Team complete this group of volunteers.

**6. Recognition of Class Coordinators, and Intersession and Virtual Presenters**

President Zietlow thanked all the members who had conducted a study group, presented an intersession class, or presented a virtual class in the past year. We appreciate all of you.

**7. The State of ICL**

Concerning the 'State of ICL', we expect to see a drop off of membership this year, largely due to the pandemic. This will result in a decrease of dues collected, and obviously, it's difficult to recruit members in these circumstances. We hope you will circulate our virtual class schedule to prospective members so they can get a sense of what ICL offers. We are holding our own financially and hope to enter next year in good enough shape to begin an enhanced recruitment drive.

**8. ICL's Accomplishments**

Andrea shared some of the organization's accomplishments during the past year:

**a. New Coordinators and Presenters**

There were 10 new intersession presenters, and 2 went on to coordinate study groups. There was a total of 11 new study group coordinators. To date, there have been 29 virtual class presenters, which is commendable, since it is quite different to present a virtual class. The Zoom Team was thanked for their support in bringing everyone up to speed very quickly.

**b. Taste of ICL**

Taste of ICL was held last August. We had 38 guests, 23 of whom joined ICL and there were 5 returning members. Thanks to all members who brought guests and all members who gave Taste of ICL presentations. Andrea then asked the new members of ICL to raise their hands and be recognized.

c. **Field Trips**

Organizers of these field trips were thanked:

- i. Cubs Game, organized by Selwyn Schwartz and Jack McKee
- ii. Still Super, an Original Musical, arranged by Pam Novey
- iii. Pabst Mansion visit organized by Henrietta Leary

d. **ICL Scholarship Award**

As in past years, ICL awarded a \$500 scholarship to a pharmacy college student, Najma Ansari. This annual scholarship supports ICL's relationship with Roosevelt University and is awarded to a student with a special interest in senior healthcare issues. One requirement is that this student present a class to our members on an issue relating to senior health. Najma's presentation this past winter was on 'Pain Management in the Elderly' and it was very well received. Andrea thanked Steve Wolf for his help with this program.

e. **Fundraising Committee**

Fundraising Committee was established to explore ways to bring in more revenue without increasing dues.

f. **Outreach and Fundraising Committee**

Fundraising Committee was combined with the Outreach Committee as there were several overlapping goals. A new 33" x 80" ICL banner was created to bring to senior fairs and other events to advertise ICL.

g. **ICL Reads (*Killers of the Flower Moon*)**

- i. The ICL Reads book selection this year was *Killers of the Flower Moon: The Osage Murders and the Birth of the FBI* by David Grann.
- ii. Nearly 80 members checked out the book and many others who read the book obtained it from other sources.
- iii. The committee planned many exciting activities, which unfortunately were cancelled due to the pandemic, but a lot of hard work went into planning. Some of the activities included a presentation, Voices of the Wind, a Celebration of the Native American Flute, and an intersession class, Anatomy of a Crime Scene, with guest presenters, and a visit to the Palatine Forensic Lab. Many thanks to Andi Basalay and the ICL Reads Committee for all your work on this.

h. **Town Hall Talk**

ICL had a town hall talk in December, *The Political Divide in Our Country, What Can be Done?* Andrea thanked Joan Brody and Jeanine Spoto. This event was very well attended.

i. **Piano Showcase**

Two Piano Showcase events were held at Friendship Village. In June, Roosevelt University student Katrina Sudman was featured, as well as Italian pianist, Vincent Catalano. In October, advanced piano students from the Roosevelt University Conservatory presented another concert.

9. **Zoom Implementation Team and New Website Team**

a. **Zoom Team for Virtual Classes**

Zoom Team worked quickly to set up and offer virtual classes via Zoom every week on Tuesdays and Wednesdays since May 12<sup>th</sup>. ICL will continue to do so into 2021. There were no breaks in Zoom classes except during the Thanksgiving, Christmas and New Year holidays. In order to offer classes over 40 minutes in length we established a team of hosts with paid accounts. Andrea thanked the Zoom Team hosts by name, and thanked the membership for supporting these virtual classes.

**b. ICL's New Website Team**

ICL will be launching a new website later this year. The goals of this project were:

- i.* improving the appearance of the website, improving ease of navigation around the website, enabling members to register for classes and events online, enabling members to make payments online, and improving our search engine optimization to attract new members.
- ii.* Other advantages include improved communication with current members, updates including the weekly announcements will be on the website as well as a section called Who's Who at ICL, so you can get to know the members of ICL.
- iii.* We also created a new logo and letterhead that emphasizes ICL, and also mentions Roosevelt University.
- iv.* Andrea thanked the committee for their work on this project. She also thanked Bob Masterson for his willingness to learn how to do everything he was doing before on a new system.
- v.* Bob Masterson provided the audience with a preview of the new website and answered questions from members. If members have additional suggestions and comments for him, he requested that they please send them via email.

10. Andrea Zietlow thanked members for attending and mentioned that she hoped to see them on Zoom classes in the coming weeks.

11. The meeting unanimously adjourned at 11:20 am.

Respectfully submitted by  
Susan Masterson, Secretary