

ICL Board Meeting
Minutes
June 17, 2021

Present: All board members and Bob Masterson were present.

Guests: Debbie DeChinistso and Marge Olszewski

1. Andrea Zietlow called the meeting to order at 12:36 pm, and confirmed the quorum.
2. Pam Novey moved to approve the May 2021 minutes. Les Miller seconded and the motion carried.
3. Andrea welcomed Sheila Schwartz to the board and under member participation, Sheila Schwartz was congratulated on her election to the board.
4. Each of the following board members would like to be considered for a one-year term as an officer. Les Miller moved that these members be elected as a group by acclamation. Sheila Schwartz seconded the motion, which passed unanimously.
 - Andi Basalay – President
 - Gene Flynn – Vice-President
 - Andrea Zietlow – Secretary
 - Bill Amster – Treasurer

Andi and Andrea will discuss the procedure to fill the board vacancy. A list of potential candidates will be distributed to board members with instructions, so that all board members might have input on the decision.

5. New Business
 - a. Andrea suggested that members be allowed to pick up the Proof of Vaccination sticker at the Information Desk the first day s/he comes to class at RU. This may require an ICL volunteer at the desk. We may also need to direct members to the RU office in case they need a new or replacement ID card.
 - i. Every day a person enters the school, a questionnaire needs to be completed at the RU kiosk, or drop off a completed, signed questionnaire sheet with about 20 questions. RU has not confirmed that ICL members would be able to use the phone app that students use. Bob will send board members the advance copy of the current questionnaire.
 - ii. Andi Basalay and Andrea Zietlow volunteered for the first Vaccination Check-In on June 28 from 10 AM to 12 PM. The second Vaccination Check-In will be Thursday, July 15. Sheila Schwartz and Bob Masterson volunteered from 1 – 3 PM.

- iii. Tasha Gilley, Security at RU, has plenty of stickers that we can give to ICL members who provide proof of vaccination.
 - iv. During July, the board can determine who will be at RU early to hand out stickers to members who arrive for morning and afternoon classes. There may be a way to involve committee members in this task. We probably need two volunteers for the first week of morning and afternoon classes.
 - b. Pam Novey updated the board on plans for the July picnic.
 - i. Games will be arranged, paddleboats are available for a small fee, golf is an option.
 - ii. There will be a full barbeque lunch and dessert. There will be a concession stand for members who would like to purchase beer, wine, etc. Rocco Vino's is the caterer and food will be served at 11:30 am.
 - iii. Up to 125 members can be accommodated. The final count will be required on July 8.
 - c. During the Summer / Fall Intersession, Program Development has six classes that last four weeks, one class that is three weeks, and one class that is two consecutive days (Wednesday and Thursday) and one class that will be offered one week. It's enough to get us started.

6. Other Business

- a. During the City of Neighborhood's – Pilsen presentation, some members expressed an interest in a tour of Pilsen.
 - i. Sheila Schwartz learned that the Chicago History Museum could let her know if their tour would be available on any particular date.
 - ii. The walking tour may cost \$25-\$30 per person which covers the murals and the National Museum of Mexican Art. Members would need to be able to walk a mile.
 - iii. She asked if they could provide names of restaurants that might handle groups for lunch. Sheila needs to find out how many members are interested in order to arrange for a bus. The trip cost might be close to \$100 per person. She asked if the board was interested in having her pursue this self-funded field trip.
 - iv. The board agreed that the Events Committee investigate this further as a potential field trip for October. Board approval for the trip would be determined when final budget numbers are reviewed at a future board meeting.
- b. Pam Novey and Sue Masterson will discuss the Appreciation Luncheon planning for Chandler's Banquets. Program Development handles the agenda and comments. Andrea Zietlow will send Sue Masterson a count of ICL volunteers who should be invited to the Appreciation Luncheon, as well as representatives from RU who should be invited.

- c. Sheila Schwartz mentioned that due to the success of the Chicago Neighborhoods seminar, she thought a similar class on Chicago Suburbs might do well. Andrea will mention it at the next Program Development meeting.
 - d. Gene Flynn mentioned that in addition to Vice President he is also Chair of the Social Media Committee and is co-chair of the Winter Lecture Series committee. He suggested that Andrea Zietlow appoint Sheila Schwartz as Chair of the Outreach and Fundraising Committee. Andrea and Sheila both agreed that Sheila would Chair that committee.
7. Under Additional Member Comments there were questions and comments about the proposed Pilsen field trip.
 8. The next board meeting is scheduled for July 19, 2021 at 10:15 am on Zoom.
 9. Andi Basalay moved to adjourn the meeting at 1:25 pm. Gene Flynn seconded the motion and it carried.

Submitted by Susan Masterson