

Minutes
ICLRU BOARD OF DIRECTORS MEETING
November 14, 2011

Present: Sue Harty, Joan Reisen, Don Carlson, Harry Trumfio, Ken Bobbe, Margo Temple, Kathryn Dublinski, Marge Olszewski, Steve Wolf, Marilyn Lind, Joyce Szot, Cathy Jensen, Carol Keegan, Joe Maladra, Sue McTague, guest, Debby Miller entered at 1:30 pm.

1. Call to Order / Confirmation of Quorum

- a. President Harty called meeting to order and declared a quorum to be present.

2. Comments from the President:

- a. No comments

3. Review and Approval of October Board Meeting minutes

- a. Approval moved by Carol Keegan
- b. Second by Marilyn Lind
- c. Motion carried

4. Review of ICLRU Master Calendar Additions

- a. Add Plato Place on Wednesdays in November and all months to follow.
- b. November 27 - mailing of Winter brochure
- c. December 16 - last day to register before the lottery
- d. December 27 - confirmation letters sent
- e. January 9 - Board meeting at 11:45
- f. February 6 - Spring study group brochure posted and registration begins
- g. February 28 - Field trip to Adler Planetarium
- h. February 29 - Wait list for Spring session established

5. New Business

- a. Revised budget for 2011 Holiday Party
 - i. Total cost given as \$1775 .00.
- b. Discussion of dues increase –
 - i. Why? The following thoughts were voiced:

1. The need for the Board to fund events not attended well.
 2. Roosevelt will charge for use of Alumni Hall in the future.
 3. Costs incurred for contracted accounting and financial services
 4. Future needs to employ experts re: the operations of a non-profit organization.
 5. Cost incurred re: data experts for financial and government reporting and organization planning.
 6. Planning for future space needs.
 7. Replacement of Center Director.
 8. Cost of technology – software, hardware, maintenance, and website design and upkeep.
- c. Questions and comments from Board members**
1. How many members are using specific services?
 2. Should there be a surcharge for study groups?
 3. Do not raise dues until need is apparent.
 4. Cost/Benefit analysis should be conducted.
 5. If dues are raised do it in a single amount, do not nickel and dime people.
 6. Class space is a concern; Roosevelt has plans for utilizing more classrooms in the near future.
 7. A family rate should be established.
 8. Townhall meetings will be conducted to answer member questions and gather member input regarding ICLRU operations.
 9. Surcharge should be added to activities to pay for administrative costs.
 10. Charge for lecture series because of the number of “no shows.”
 11. Strategic Planning will look at the circumstances and make recommendation.
- d. 2012 Holiday Party – how to accommodate more members**
- i. Margo Temple recommended a charge of \$10 be established for the holiday party.

- ii. There were also suggestions of moving the party off campus and having two parties.

6. Request to approve changes to Article VI of the ICLRU By-Laws:

- a. I move that the Board approve the changes to Article VI of the ICLRU By-Laws as presented at the October, 2011 Board meeting. (Article VI is on a separate sheet)
 - i. Don Carlson moved
 - ii. Ken Bobbe seconded
 - iii. Discussion: The following comments were voiced:
 1. It is difficult to find people willing to serve as officers.
 2. People who take positions on the Board and as officers need training and/or experience in the operations of a Board.
 3. Lag time should exist between the time of election and the beginning of service.
 4. The Nomination Committee will provide a slate of candidates for board positions.
 5. The Strategic Planning Committee will examine possible revision of bylaws re: election of Board members and officers.
 6. The current officers have agreed to stay on until others are found to fill the positions.
 7. Passage of the proposed change to Article VI, Section 3a will better define the job of the president.
 8. Change to Article VI Section 3c requires the Treasurer to obtain required to obtain an annual independent audit of accounting methods and results.
 9. Change to Article VI, Section 4d provides the job of archiving and authentication of records to be the responsibility of the secretary of the organization.
 10. The Strategic Planning Committee will examine the need for other changes to the organization's bylaws.

- b.** A request was made for a separate vote to be taken on each section of Article VI on which a change was proposed.
 - i. Results:
 - 1. Section 2b – 11 yes, 4 no, motion carried
 - 2. Section 3b – 15 yes, 0 no, motion carried
 - 3. Section 3c – 14 yes, 1 no, motion carried
 - 4. Section 3d – 15 yes, 0 no, motion carried.

- c.** Motion to approve the appointment of Joe Maladra as Chair of the Nomination Committee
 - i. Move by Ken Bobbe
 - ii. Second by Debby Miller
 - iii. Motion carried

7. Old Business

Budget Discussion:

- a.** Sue McTague internal accountant was introduced to the Board. She reported that the organizational financial reporting mechanism is now functioning efficiently and that Bob Masterson is a pleasure to work with, and is doing an excellent job processing data into the system.
 - 1. Don Carlson report reflected a net income over expense of approximately \$12,000
 - i. Some budget items were rounded up
 - 2. A question arose re: self-funded activities – A request was made to provide an estimated income amount for this item. It was explained that this is being worked on and will be reported in the future. As chair people return financial information, it will be integrated into the budget report.
 - 3. A request was made to add a year to date column on the budget report.
 - 4. Budget data will be available in Center in January. A request was made that budget reports be sent by email to Board members. The request was taken under advisement by President Hardy and Treasurer Carlson.
 - 5. It was reported that the current Harris Bank balance is approximately \$85,000
 - 6. It was reported that required 990 forms were in the mail as of last Friday

b. After discussion a motion was made to approve the 2012 ICLRU budget proposal as distributed to the members of the Board.

1. Motion by Harry Trumfio
2. Seconded by Debby Miller
3. Motion carried

8. Committee Reports (As requested)

- a.** Margo Temple, Special Events Chair, reported that new activities are planned for next year. She also expressed disappointment that additional funds for the Health Seminar were not approved by the Executive Committee.
- b.** Debby Miller, Lecture Committee Chair, reported that Dan Gire and Raymond Benson will receive a total of \$200 for their lecture series presentation.

9. Next Board of Directors Meeting, Date and Time

January 9, 2012 at 11:45 am

10. Motion to adjourn

- a.** Motion by Don Carlson
- b.** Second by Debby Miller
- c.** Motion carried

Respectfully submitted,

Harry Trumfio

Harry Trumfio, Secretary

November 15, 2011