

Minutes
ICLRU BOARD OF DIRECTORS MEETING
August 8, 2011

Present: Sue Harty, Joan Reisen, Don Carlson, Margo Temple, Marge Olszewski, , Steve Wolf, Carol Keegan, Ken Bobbe, Debby Miller, Joe Maladra, Kathryn Dublinski, Marilyn Lind, Peter Marron, Joyce Szot, Harry Trumfio, and guest Don Diersen,

- 1. Call to Order / Confirmation of Quorum**
 - a. President Harty called the meeting to order 1:04 PM, she noted the presence of a quorum.

- 2. Comments from the President**
 - a. Successful Ice Cream Social – Thank you to Margo Temple and Kathryn Dublinski.
 - b. Travel Club started – Arlene Burke and LaRaye Rodriguez are coordinators
 - c. Book Ends, non-fiction book club, started – Margo Temple, Kathryn Dublinski and Sue Harty are coordinators
 - 1) An eblast will be forth-coming re: book club.
 - 2) Forty one members have signed up to date.

- 3. Review and Approval of June 2011 Board Meeting minutes**
 - a. Approval moved by Debby Miller.
 - b. Second by Ken Bobbe
 - c. Motion carried

- 4. Review and update of ICLRU Master Calendar**
 - a. Aug. 25 date to set up for art seminar
 - b. Aug. 26 art seminar
 - c. Aug. 30 fall confirmation letters
 - d. Sept. 12 Board meeting at 11:45
 - e. Oct. 10 Wheaton High School Choir at 1:00 PM at Friendship Village
 - f. Oct. 14 Field Trip at 9:00 AM
 - g. Oct .17 Board at 11:45 (changed from Oct. 10)
 - h. Oct. 31 Winter Study Group Proposal deadline
 - i. Nov. 14 Board meeting at 1:00 PM
 - j. Nov. 28 Upload/mail Winter brochure and on-line registration will begin
 - k. Dec. 2 Social Media seminar at 9:00 AM

- l. Dec. 12 No board meeting
- m. Dec. 14 Holiday Party at 11:30 AM

5. New Business

a. Two additional lectures (Winter 2012 Lecture Series)

- i. Chairperson Debby Miller reported that two additional lectures will be added to the Winter lecture series and that Dr. Middleton and Dr. Green have confirmed their acceptance as speakers.
- ii. Need to schedule Alumni Hall two extra weeks

b. Approval of October 14th field trip

- i. Suggestion: To avoid problems it was suggested that a date at which refunds will not be given be established for every occasion that requires payment by members.
- ii. Envelop will be passed for driver tip.
- iii. Move to accept field trip proposal
 - 1. Moved by Harry Trumfio
 - 2. Second by Debby Miller
 - 3. Motion carried

c. Overview of Strategic Planning Committee

- i. Chairperson Don Carlson discussed the need to assure that the organization is in compliance with state and federal guidelines concerning 501C3 and IRS requirements. To this end he suggested the employment of a firm to assure compliance. Below is a motion to provide search funds.
- ii. The committee goal is to have a Plan of Action by January.
- iii. Chairperson Carlson reported that his expectation is to have reviewed the current by-laws by the November meeting of the Board.
- iv. A question was raised: Why not go to an attorney for advice concerning compliance?
 - 1. The idea will be explored.

d. Strategic Planning Committee motion:

It is moved that \$2,500 from the Board of Directors' Reserve Account be allocated to the Strategic Planning Committee for expenditures necessary in identifying, selecting and in the initial employment of firms expert in the areas of information systems and technology, not-for-profit accounting, and general organization management expertise.

Moved by – Joe Maladra
Second by – Cathy Jensen
Motion Carried

6. Old Business

a. Report on meeting with Dr. Knerr

- i. The new financial officer of Roosevelt University sent a listing, according to their records, of ICLRU assets and debts to be reviewed. Mr. Carlson is currently in the process of conducting a review.

- ii. It was reported that Roosevelt indicates a tentative amount of approximately \$9500 in the ICL Gift Fund.
- iii. Another meeting with Dr. Knerr is scheduled for September 6, 2011.

7. Committee Reports (As requested)

a. Executive Committee Summary given by President Harty

- i. The idea of holding a town hall meeting for members to provide input was discussed.
- ii. A concern was expressed re: Committee leadership and succession. In this interest the chairs of committees are asked to provide a job description and a procedure manual outlining the duties and responsibilities of the chair and members.
- iii. There was a suggestion by the Roosevelt administration that ICLRU be expanded to downtown campus. The suggestion is under advisement.
- iv. ICLRU members may be asked to role play for Pharmacy School students.
- v. Exploration of the development of an ICLRU Blog to enhance communication among members is under consideration.
- vi. ICLRU will continue to explore greater development of a club format as part of the overall program being offered to members.

b. Summer Outing Committee

- i. Chairman Don Diersen indicated thanks to Bob Allen, Nancy St. Clare, Dorothy Murphy, Joe Forman and Margo Temple for their diligent efforts.
- ii. At present there are 66 signed up to participate at lunch, 21 are golfers.
 - 1. Sleeve of balls and bottle of water will be given to the golfers
 - 2. Raffle of a wine basket for those only eating lunch.

8. Joyce Szot's resignation as finance committee chair person was accepted with regret.

9. Next Board of Directors Meeting Date and Time

- a. October 17 at 11:45

10. Adjournment

- a. Moved by Harry Trumfio
- b. Second by Don Carlson
- c. Motion carried

Respectfully submitted,

Harry Trumfio

Harry Trumfio, Secretary