MINUTES
ICLRU BOARD OF DIRECTORS MEETING
October 11, 2010

Present: President Sue Harty, Vice President Joan Reisen, Treasurer Don Carlson, Secretary Harry Trumfio. Board Members, Carol Keegan, Marilyn Lind, Peter Marron, Debby Miller, Marge Olszewski, Joyce Szot, Mike Thompson

1. Call to Order / Confirmation of Quorum
   a. President Harty called the meeting to order at 11:47 am; a quorum was confirmed.

2. Comments from the President
   a. Update on ICLRU Center
      a. Bob Masterson seems to have Center operation well in hand
      b. Currently waiting for key pad lock to be installed.

3. Review and Approval of September 2010 Board Meeting minutes
   a. Motion to approved was moved Debby Miller.
   b. Seconded by Mike Thompson
   c. Vote: Yes.

4. Review of ICLRU Master Calendar
   a. RU closed Thanksgiving week
      i. Don Carlson advised that a form needs to be submitted regarding cost.

5. Update on Incorporation Activities – Don Carlson reported:
   a. Tax-exempt status has been approved.
   b. Paper work though heavy is under control

6. New Business
   a. Peter Marron voice concern about keeping members informed regarding the role of the office manager and other subsequent changes.
      i. Present Harty replied that the role is the same as Mary Fioretti played and that she will keep the membership informed of any changes.
      ii. Incoming mail:
         1. Directors and chair people were reminded when providing an address at Roosevelt that ICLRU must be given in a return address.
2. Incoming mail is being placed in mailboxes behind Room 130. Center director will be asked to pick up mail and keep in the Center.

7. Executive Committee
   a. President Harty reviewed the minutes of the Executive Committee meeting of October 6, 2010 with the Board.

8. Contract Negotiations with Roosevelt University
   a. President Harty reported there is a desire to complete contract negotiations with Roosevelt University by the end of the year.

9. ICLRU Board appointments
   a. Motion to approve appointment of Margo Temple to the Board
      i. Moved by Debby Miller
      ii. Seconded by Marge Olszewski
      iii. Vote: Yes
   b. Motion to approve appointment of Ann Gaul to the Board
      i. Moved by Carol Keegan
      ii. Seconded by Judith Ross
      iii. Vote: Yes

10. New ICLRU procedures
    a. No complaints were reported regarding transition undergone by ICLRU.
    b. Positive comments from members reported by volunteers who have worked in the Center
    c. Praise for Bob Masterson, Sue Harty and Don Carlson on the smooth transition under difficult circumstances.
    d. All arrangements regarding the office manager position are complete.

11. Mailing date for brochures and lecture series material
    a. November 18 is deadline.
    b. All set up and printing will be handled by ICLRU.

12. Old Business
    a. President Harty reported that the contract with Friendship Village to sponsor Lecture Series has been renewed.

13. Committee Reports (As requested)
    a. Budget and Finance
       i. Don Carlson reported that at this time there does not appear to be a need to raise the membership fee, but cautioned this may change after the contract with Roosevelt is concluded.
ii. Self-funded committees must present their needs and obtain Board approval for expenditures. – Chair people should consider including a surcharge to guarantee a break-even point for activities.

iii. Funded committees – need to send costs to Don Carlson before the November Board meeting.

iv. Joyce Szot is working on constructing a table of accounts.
v. It was suggested that ICLRU look into the post office metering outgoing mail instead of buying postage stamps.
vi. It was reported that ICLRU is exploring the use of a wireless data service.
vii. Joyce Szot expressed the following concerns:
   1. Amount of cash in checking account – transfer to savings.
   2. Risk of computer viruses for checking account.

4. Lecture Series
   i. Debby Miller reported:
      1. Carol Marin – will probably not be available for January 28.
         Debby currently is looking into securing Lisa Madigan or someone from her office. Possible topics: Cyber Crime and/or Senior Crime.
      2. Roe Kahn not yet confirmed for March 18 – backup Steve Burnett.

14. Next Board of Directors Meeting Date and Time
   a. November 8 at 11:45 am in Room 317

15. Adjournment
   a. Moved by Debby Miller
   b. Second by Don Carlson
   c. Vote: Yes
   d. Adjourned at 12:45 pm

Respectfully Submitted,

Harry Trumfio

Harry Trumfio, Secretary